**Eynsham and Witney Primary Care Network Business Manager**

**Contract Duration** - Term -1 Year (initially fixed term: Possibility of extension/Permanent role in-line with service development and business needs)

**Working Pattern** - Flexible working including very occasional weekend working

**Hours** - Flexible - 20 hours per week.  **Please detail your working pattern preference in your application**

**Salary**-Circa £30,000 per annum (pro rata). Salary stated will be reviewed in line with applicants existing skills and experience.

Eynsham and Witney Primary Care Network (EWPCN) is a network of 4 GP Practices, covering a patient population of 51588 patients who live local to Eynsham and Witney in West Oxfordshire. We are currently working together to deliver COVID vaccines to our patients including those living in care homes.

**The Role**

This role involves providing operational and strategic support to the EWPCN to enable it to deliver against the NHS England Primary Care Networks DES and future initiatives aiming to improve practice resilience and the networks population health.

We are looking for a collaborative, motivated and forward-thinking Manager to support the Network Clinical Director to the enable primary care networks to deliver change, build relationships with stakeholders and support the EWPCN to achieve the requirements of the PCN DES.

Experience of working at management level in Primary Care would be beneficial but not essential.

Closing date: 1st September 2021

Interviews: From 2.30 pm on 15th September 2021

Please apply by sending your CV with a covering letter to

Morag Keen morag.keen@nhs.net

 Tel: 01993 894444.